



जय प्रकाश विश्वविद्यालय

राहुल सांकृत्यायन नगर, छपरा-841302, बिहार (भारत)

JAI PRAKASH UNIVERSITY

RAHUL SANKRITYAYAN NAGAR, CHAPRA-841302, BIHAR (INDIA)
Email Id:- regjpuchapra@gmail.com Website:www.jpva.ac.in

Letter No.- 3577(R)

Dated:- 13.10.2025

Office-Order

In accordance with the directions of the Bihar State Higher Education Council, communicated vide letter no. BSHEC/SAMARTH PORTAL/44/2025-643 dated 02.09.2025, and pursuant to the decision taken under the Chairmanship of the Hon'ble Chancellor and the Hon'ble Minister of Education, Government of Bihar, the Hon'ble Vice-Chancellor of Jai Prakash University hereby constitutes a "SAMARTH Cell" at the University level. This Cell shall be responsible for the effective implementation, continuous monitoring, and coordinated administration of the Samarth E-Governance Suite throughout the University to ensure strict compliance with all applicable guidelines and directives.

Further, the following terms of reference are assigned to the SAMARTH Cell for the efficient execution of responsibilities:

1. Ensure timely and organized implementation of SAMARTH modules according to Bihar State Higher Education Council and Education Department, Bihar guidelines.
2. Coordinate with constituent and affiliated colleges for user ID creation and smooth module adoption.
3. Oversee core modules including payroll, pension, leave, academics, and other key administrative functions for efficient operation and data accuracy.
4. Hold regular review meetings chaired by the Vice-Chancellor or Registrar to monitor progress, resolve issues, and coordinate across departments.
5. Maintain liaison with the University of Delhi Technical Support and BSHEC SAMARTH Cell for technical and operational support.
6. Organize necessary training and orientation for staff to promote effective and sustained use of the SAMARTH platform.



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Members of SAMARTH Cell		
1.	Vice-Chancellor (Prof. Parmendra Kumar Bajpai)	Chairperson
2.	Dean of Student's Welfare (Prof. Rana Vikram Singh)	Nodal Officer for Admission-related Modules
3.	Registrar (Prof. Narayan Das)	Nodal Officer for Base/Core Configuration
4.	Controller of Examinations (Dr. Ashok Kumar Mishra)	Nodal Officer for Examination-related Modules
5.	Finance Officer (Shri Sudhanshu Mishra)	Nodal Officer for Payroll Management, Pension, Budget, and Finance & Accounts Modules
6.	Director, R&D Cell (Prof. Ravindra Singh)	Member
7.	Director, IQAC Cell Prof. Md. Sarfaraj Ahmad,	Member
8.	Inspector of Colleges Prof. Sami Ahmad	Member
9.	Nodal Officer, SAMARTH Cell Dr. Abhishek Dubey	Convener
10.	Associate Nodal Officer, SAMARTH Cell Dr. Santosh Kumar Singh	Convener
11.	OSD, Finance (Dr. Amit Prakash)	Member



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12.	Section Officer, Account Section Mr. Amitabh Pathak	Member
13.	Assistant, Establishment Section-1 Mr. Arvind Kumar	Member
14.	Technical Support Associate (as deputed/appointed)	Member

By the order of Hon'ble Vice-Chancellor

sel

(Prof. (Dr.) Narayan Das)

Registrar

Memo No: - 3577(R)

Dated: - 13.10.2025

Copy Forwarded to: -

1. Person Concerned
2. P.A to Hon'ble Vice-Chancellor, Jai Prakash University, Chapra
3. P.A to Registrar, Jai Prakash University, Chapra
4. Guard File.

13/10/2025
Registrar